



**TENTATIVE AGENDA FOR
November 4, 2024, AT 6:00 P.M.**

**Invocation
Pledge to American Flag**

ATTENTION

- The Board may add additional items to this agenda.
- Affirmative action on any item includes authorization of the Chairman’s or designee’s signature on all associated documents.
- Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman. Speakers may only make one (1) trip to the podium regarding each item they wish to speak on. They shall complete one comment card for each item and submit the card(s) to the Chairman before the meeting is called to order.

APPROVAL OF MINUTES

- | | | |
|---------------------------------------|-----------|----------|
| 1. September 9, 2024, Regular Meeting | Pages 1-3 | Don Hale |
|---------------------------------------|-----------|----------|

PUBLIC CONCERNS AND COMMENTS - 3-Minute Limit

CONSENT

TIME SPECIFIC ITEMS

STAFF ITEMS

Financial Update

- | | | |
|---|-------------|------------------|
| 1. Accumulated Comp – Hurricane Helene & Milton | Pages 4-6 | Cinda Foster |
| 2. Check Writes | Pages 7-10 | Cinda Foster |
| 3. Profit & Loss | Pages 11-19 | Monica Marquardt |

BOARD MEMBER ITEMS

BOARD ATTORNEY ITEMS

DISCUSSION AND ACTION ITEMS

Schedule 2025 Meeting Dates (to be advertised in Lake City Reporter & Riverbend News)	Don Hale
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GENERAL BUSINESS

1. Secretary Eric Musgrove to follow up on the procurement threshold for the administrator.
2. Additional Agenda Items. The Chairman calls for additional items.
3. Board Members' Inquiries, Requests and Comments

ADMINISTRATOR'S COMMENTS

Upcoming meeting: December 9, 2024, at 6:00 P.M.

2024 Meeting Schedule

January 8th

February 12th

March 11th

April 8th

May 13th

June 10th

July 8th

August 12th

September 9th

November 4th

December 9th



**MINUTES
of the
GOVERNING BOARD OF DIRECTORS**

6:00 p.m.

OPENING AND INVOCATION:

The Governing Board of Directors of the Suwannee Valley Transit Authority met on the above date and time for a regular meeting.

Chairperson Don Hale called the meeting to order at 6:00 p.m. and led the invocation and Pledge of Allegiance to the Flag of the United States of America.

ATTENDING:

The following Board members were present: Chairperson Don Hale and Commissioners Everett Phillips, Robert Brown, and Travis Land. Commissioners Robby Roberson and Tim Murphy were not present.

Also present were Board Secretary Eric Musgrove, SVTA Administrator Candice Kennon (via telephone), and SVTA employee Cinda Foster.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the July 8, 2024, Regular Meeting and August 21, 2024, Special Meeting.

Commissioner Brown moved to approve the minutes of the July 8, 2024, Regular Meeting and August 21, 2024, Special Meeting as written. Commissioner Phillips seconded, and the motion carried unanimously (4-0).

PUBLIC CONCERNS AND COMMENTS:

There were none.

CONSENT:

There were none.

TIME SPECIFIC ITEMS:

There were none.

STAFF ITEMS:

The second item on the agenda was to discuss accumulated comp time from Hurricane Debby.

Mrs. Foster noted that there were several employees who had accumulated comp time due to emergency services provided during Hurricane Debby and it would take longer than normal to remove them from the books, although the employees were using it up.

No Board action was required.

The third item on the agenda was to hear a financial update.

Mrs. Foster noted that the expenses were normal and information for July and August was in the packet. She added that there were three payrolls in August, and next month, there would be additional expenses due to grant-funded buses.

Brief discussion ensued on weather-related repairs.

BOARD MEMBER ITEMS:

There were none.

BOARD ATTORNEY ITEMS:

There were none.

DISCUSSION AND ACTION ITEMS:

There were none.

GENERAL BUSINESS:

The fourth item on the agenda was additional agenda items.

There were none.

The fifth item on the agenda was Board Members' Inquiries, Requests, and Comments.

There were none.

The sixth item on the agenda was Administrator's comments.

Administrator Kennon complimented her management and staff for their emergency work during Hurricane Debby to provide for the communities. She noted that Nick Furst had received second place in a statewide event for his SVTA work. Administrator Kennon mentioned an accident on August 30, 2024, that was the result of another driver, with the SVTA driver out for a few days due to whiplash injuries. She also discussed the procurement threshold for Administrator sign-off and would have more information at the next meeting.

Chairman Hale suggested that Secretary Musgrove search minutes for the threshold.

Administrator Kennon noted that she would have to appear telephonically for the October meeting due to training out of town. She added that Jeff Jones had turned in his resignation as Driver Supervisor and would be placing Chris Bolyard, Communications Supervisor, as interim Driver Supervisor.

Brief discussion ensued.

ADJOURNMENT:

Commissioner Phillips moved to adjourn the meeting. Commissioner Land seconded, and the motion carried unanimously (4-0).

There being no further business to discuss, the meeting adjourned at 6:12 p.m.

Approved and adopted the _____ day of _____, 2024

Eric Musgrove
Secretary to the Board

Don Hale
Chair, Board of Directors

Suwannee Valley Transit Authority

Check Detail

September 1 - 25, 2024

Type	Num	Date	Name	Paid Amount
Payroll Liability	Bank Draft	9/13/2024	Payroll	\$ (23,034.73)
Payroll Liability	Bank Draft	9/13/2024	Payroll Taxes	\$ (6,704.96)
Payroll Liability	Bank Draft	9/13/2024	Payroll	\$ (412.14)
Payroll Liability	Bank Draft	9/13/2024	Payroll Taxes	\$ (70.57)
Payroll Liability	Bank Draft	9/27/2024	Payroll	\$ (23,301.86)
Payroll Liability	Bank Draft	9/27/2024	Payroll Taxes	\$ (6,761.65)
				\$ (60,285.91)
Bill Pmt -Check	Bank Draft	09/04/2024	FPL	\$ (734.16)
Bill Pmt -Check	Bank Draft	09/05/2024	Florida Retirement System	\$ (19,056.48)
Bill Pmt -Check	Bank Draft	09/05/2024	Cintas Corp	\$ (154.62)
Bill Pmt -Check	Bank Draft	09/06/2024	ADP, Inc	\$ (238.86)
Bill Pmt -Check	Bank Draft	09/10/2024	City of Live Oak	\$ (327.16)
Bill Pmt -Check	Bank Draft	09/13/2024	Comcast (Fiber Opt Internet)	\$ (722.40)
Bill Pmt -Check	Bank Draft	09/13/2024	Comcast Business (Fiber Phones)	\$ (1,102.20)
Bill Pmt -Check	Bank Draft	09/20/2024	ADP, Inc	\$ (228.86)
Bill Pmt -Check	Debit Card	09/03/2024	Publix	\$ (52.78)
Bill Pmt -Check	Debit Card	09/10/2024	Fieldprints	\$ (80.25)
Bill Pmt -Check	21649	09/03/2024	Innovative Network, Inc	\$ (11,646.61)
Bill Pmt -Check	21650	09/04/2024	ABC Companies, Inc	\$ (154,919.00)
Bill Pmt -Check	21651	09/04/2024	FDOT Office of Comptroller	\$ (4,296.26)
Bill Pmt -Check	21652	09/04/2024	Foxster Opco LLC	\$ (1,372.99)
Bill Pmt -Check	21653	09/04/2024	Live Oak Auto Parts, Inc.	\$ (39.57)
Bill Pmt -Check	21654	09/04/2024	Walt's Live Oak Ford	\$ (35.56)
Bill Pmt -Check	21655	09/04/2024	Advanced Tire Service	\$ (537.76)
Bill Pmt -Check	21656	09/04/2024	Auto Zone	\$ (74.99)
Bill Pmt -Check	21657	09/04/2024	Dave the Welding Guy LLC	\$ (150.00)
Bill Pmt -Check	21658	09/04/2024	Live Oak Pest Control Inc	\$ (96.00)
Bill Pmt -Check	21659	09/04/2024	Pioneer Janitorial Service	\$ (590.00)
Bill Pmt -Check	21660	09/04/2024	Quill LLC	\$ (170.82)
Bill Pmt -Check	21661	09/04/2024	Riverbend News C & E, Inc.	\$ (69.88)
Bill Pmt -Check	21662	09/04/2024	Seaman's Aqua Clean	\$ (35.00)
Bill Pmt -Check	21663	09/13/2024	ABC Companies, Inc	\$ (154,919.00)
Bill Pmt -Check	21664	09/13/2024	First Federal Bank	\$ (41.01)
Bill Pmt -Check	21665	09/13/2024	G.W. Hunter, Inc.	\$ (4,426.57)
Bill Pmt -Check	21666	09/13/2024	Innovative Network, Inc	\$ (11,646.62)
Bill Pmt -Check	21667	09/13/2024	Jim Hinton Oil	\$ (3,967.85)
Bill Pmt -Check	21668	09/13/2024	Live Oak Pest Control Inc	\$ (564.48)
Bill Pmt -Check	21669	09/13/2024	Morrell's Home Furnishings	\$ (100.00)
Bill Pmt -Check	21670	09/13/2024	Unifirst Corporation	\$ (166.40)
Bill Pmt -Check	21671	09/13/2024	First Federal Bank	\$ (30.00)
Bill Pmt -Check	21672	09/25/2024	American Auto Body	\$ (4,161.51)

Suwannee Valley Transit Authority
Check Detail
September 1 - 25, 2024

Type	Num	Date	Name	Paid Amount
			Total As of 9/25/2024 Checks	\$ (497,327.47)
			Total Spent as of 9/25/2024	\$ (557,613.38)

Suwannee Valley Transit Authority
Check Detail

September 26 through October 23, 2024

Type	Num	Date	Name	Paid Amount
Payroll Liability	Bank Draft	10/11/2024	Payroll	\$ (25,124.69)
Payroll Liability	Bank Draft	10/11/2024	Payroll Taxes	\$ (7,391.01)
Payroll Liability	Bank Draft	10/25/2024	Payroll	\$ (24,473.86)
Payroll Liability	Bank Draft	10/25/2024	Payroll Taxes	\$ (7,096.71)
				\$ (64,086.27)
Bill Pmt -Check	Bank Draft	09/27/2024	ADP, Inc	\$ (170.36)
Bill Pmt -Check	Bank Draft	09/30/2024	TransAmerica	\$ (299.51)
Bill Pmt -Check	Bank Draft	09/30/2024	Florida Retirement System	\$ (11,238.14)
Bill Pmt -Check	Bank Draft	09/30/2024	FPL	\$ (691.85)
Bill Pmt -Check	Bank Draft	09/30/2024	Verizon Wireless	\$ (447.98)
Bill Pmt -Check	Bank Draft	09/30/2024	Verizon Wireless	\$ (598.77)
Bill Pmt -Check	Bank Draft	10/01/2024	United Healthcare	\$ (10,466.44)
Bill Pmt -Check	Bank Draft	10/01/2024	AFLAC	\$ (1,908.08)
Bill Pmt -Check	Bank Draft	10/01/2024	Guardian	\$ (357.15)
Bill Pmt -Check	Bank Draft	10/01/2024	Globe Life Liberty National Division	\$ (1,209.22)
Bill Pmt -Check	Bank Draft	10/03/2024	Comcast (Fiber Opt Internet)	\$ (764.42)
Bill Pmt -Check	Bank Draft	10/03/2024	Comcast Business (Fiber Phones)	\$ (1,109.43)
Bill Pmt -Check	Bank Draft	10/04/2024	ADP, Inc	\$ (235.53)
Bill Pmt -Check	Bank Draft	10/08/2024	Pitney Bowes Bank Inc Purchase Power	\$ (100.00)
Bill Pmt -Check	Bank Draft	10/10/2024	City of Live Oak	\$ (308.66)
Bill Pmt -Check	Bank Draft	10/16/2024	Harland Checks	\$ (377.98)
Bill Pmt -Check	Bank Draft	10/18/2024	ADP, Inc	\$ (235.53)
Bill Pmt -Check	Debit Card	10/16/2024	Little Ceasars	\$ (29.06)
Bill Pmt -Check	Debit Card	10/22/2024	Sunpass	\$ (27.90)
Bill Pmt -Check	21676	10/08/2024	Unifirst Corporation	\$ (71.36)
Bill Pmt -Check	21677	10/08/2024	Advance Auto Parts	\$ (244.56)
Bill Pmt -Check	21678	10/08/2024	Advanced Tire Service	\$ (744.00)
Bill Pmt -Check	21679	10/08/2024	American Roll-Up Door Co	\$ (4,200.00)
Bill Pmt -Check	21680	10/08/2024	American Towing & Wrecker Service	\$ (250.00)
Bill Pmt -Check	21681	10/08/2024	Auto Zone	\$ (132.99)
Bill Pmt -Check	21682	10/08/2024	Baya Urgent Care LLC	\$ (110.00)
Bill Pmt -Check	21683	10/08/2024	Foxster Opco LLC	\$ (1,372.99)
Bill Pmt -Check	21684	10/08/2024	Innovative Network, Inc	\$ (1,915.00)
Bill Pmt -Check	21685	10/08/2024	Jim Hinton Oil	\$ (5,949.83)
Bill Pmt -Check	21686	10/08/2024	Live Oak Auto Parts, Inc.	\$ (176.93)
Bill Pmt -Check	21687	10/08/2024	McCrimon's Office Systems, Inc	\$ (150.00)
Bill Pmt -Check	21688	10/08/2024	O'Reilly Automotive, Inc.	\$ (180.37)

**Suwannee Valley Transit Authority
Check Detail**

September 26 through October 23, 2024

Bill Pmt -Check	21689	10/08/2024 Precision Auto & Muffler LLC	\$	(159.95)
Bill Pmt -Check	21690	10/08/2024 Precision Chemicals	\$	(114.20)
Bill Pmt -Check	21691	10/08/2024 Quill LLC	\$	(43.58)
Bill Pmt -Check	21692	10/08/2024 Rumberger, Kirk & Caldwell	\$	(725.00)
Bill Pmt -Check	21693	10/08/2024 Seaman's Aqua Clean	\$	(35.00)
Bill Pmt -Check	21694	10/08/2024 Shred - it / Stericycle	\$	(77.79)
Bill Pmt -Check	21695	10/08/2024 Signarama	\$	(628.61)
Bill Pmt -Check	21696	10/08/2024 Walt's Live Oak Ford	\$	(849.68)
Bill Pmt -Check	21697	10/08/2024 North Florida Printing Co. Inc.	\$	(320.00)
Bill Pmt -Check	21698	10/15/2024 Florida Department of Commerce	\$	(175.00)
Bill Pmt -Check	21699	10/15/2024 G.W. Hunter, Inc.	\$	(4,029.04)
Bill Pmt -Check	21700	10/15/2024 Live Oak Auto Parts, Inc.	\$	(138.84)
Bill Pmt -Check	21701	10/15/2024 Morrell's Home Furnishings	\$	(100.00)
Bill Pmt -Check	21702	10/15/2024 Notami Hospitals of Florida, Inc	\$	(170.00)
Bill Pmt -Check	21703	10/15/2024 Preferred Governmental Insurance Trust	\$	(9,063.25)
Bill Pmt -Check	21704	10/15/2024 Quill LLC	\$	(417.10)
Bill Pmt -Check	21705	10/15/2024 Rumberger, Kirk & Caldwell	\$	(450.00)
Bill Pmt -Check	21706	10/15/2024 Suwannee North Florida Sports Connectio	\$	(205.00)
Bill Pmt -Check	21707	10/15/2024 Unifirst Corporation	\$	(135.76)
Bill Pmt -Check	21708	10/15/2024 Vault Workforce Screening	\$	(140.00)
Bill Pmt -Check	21709	10/15/2024 Walt's Live Oak Ford	\$	(97.17)
Bill Pmt -Check	21710	10/22/2024 ABC Companies, Inc	\$	(205.52)
Bill Pmt -Check	21711	10/22/2024 Acentria Insurance	\$	(35,756.00)
Bill Pmt -Check	21712	10/22/2024 ACF Standby Systems	\$	(249.00)
Bill Pmt -Check	21713	10/22/2024 Advanced Tire Service	\$	(534.76)
Bill Pmt -Check	21714	10/22/2024 Cinda Foster	\$	(24.47)
Bill Pmt -Check	21715	10/22/2024 Farmers Cooperative Inc.	\$	(420.00)
Bill Pmt -Check	21716	10/22/2024 Signarama	\$	(215.50)
Bill Pmt -Check	21717	10/22/2024 Jim Hinton Oil	\$	(2,577.33)
Bill Pmt -Check	21718	10/22/2024 Live Oak Auto Parts, Inc.	\$	(31.59)
Bill Pmt -Check	21719	10/22/2024 Preferred Governmental Insurance Trust	\$	(6,677.44)

Total Checks \$ (110,840.62)

Total Paid Out as of 10/25/2024 \$ (174,926.89)

Suwannee Valley Transit Authority Profit & Loss

10/25/24

Accrual Basis

October 2023 through September 2024

Oct '23 - Sep 24

Ordinary Income/Expense		
Income		
4000 · Sources of Funds		
4100 · Directly Generated Funds		
4110 · Passenger Fares		
4111 · Passenger-Paid Fares		31,654.77
4112 · Organization-Paid Fares		100.00
Total 4110 · Passenger Fares		31,754.77
4150 · Other Agency Revenues		
4151 · Maintenance Services		795.58
4152 · Donations		7,682.27
4153 · Warranty Claims		1,200.00
4159 · Interest Income		15,943.59
Total 4150 · Other Agency Revenues		25,621.44
4160 · Revenues Accrued PT Agreement		
4160.1 · CDC+		12,483.40
4160.2 · Medwaiver		147,131.46
4160.3 · Ryan White		245.98
4160.4 · SREC		24,999.96
4160.5 · Vocational Rehabilitation		4,199.23
Total 4160 · Revenues Accrued PT Agreement		189,060.03
4190 · Total Recoveries		-6,501.76
Total 4100 · Directly Generated Funds		239,934.48
4300 · Local Government Funds		
4400 · State Government Funds		
4400.1 · Trip & Equipment		417,930.83
4400.2 · Trip & Equipment-Capital		24,667.15
Total 4400 · State Government Funds		442,597.98
4300 · Local Government Funds - Other		114,458.40
Total 4300 · Local Government Funds		557,056.38
4500 · Federal Funds		
4500.1 · 5311-FTA Rural Area		
G1M7567 · 5311 G1M75, G1M76, G1M77		545,318.65
G2B42 · CRRSAA - G2B42		215,222.92
4500.1 · 5311-FTA Rural Area - Other		154,919.00
Total 4500.1 · 5311-FTA Rural Area		915,460.57
4500.2 · 5310 FTA Enhanced Mobility		
G2704 · 5310 - G2704		71,256.40
Total 4500.2 · 5310 FTA Enhanced Mobility		71,256.40
4500.3 · 5339 Bus & Bus Facilities Funds		154,919.00
Total 4500 · Federal Funds		1,141,635.97
4630 · Sales & Disposals of Assets		5,010.41
Total 4000 · Sources of Funds		1,943,637.24
4240 · Motor Fuel Tax Refund		2,665.40
Total Income		1,946,302.64

Suwannee Valley Transit Authority Profit & Loss

10/25/24

Accrual Basis

October 2023 through September 2024

	Oct '23 - Sep 24
Expense	
Administration Expenses	
95025 · Admin Fringes	
95020 · Admin FICA	352.13
95070 · Admin Medicare	48.06
Total 95025 · Admin Fringes	400.19
Total Administration Expenses	400.19
Bank Charges	32.00
Operation Expenses	
Operations FICA	575.21
Operations Medicare	130.96
66000 · Payroll Expenses	
66010 · Payroll Fees	233.90
Total 66000 · Payroll Expenses	233.90
96010 · Office Supplies	
0796010 · Office Supplies - TD	30.23
Total 96010 · Office Supplies	30.23
Total Operation Expenses	970.30
Shop Expenses	
90015 · Shop Wages	5,327.20
90024 · Shop Fringes	
90022 · Shop FICA	202.21
Total 90024 · Shop Fringes	202.21
Total Shop Expenses	5,529.41
Transportation	
Transportation FICA	849.09
Transportation Medicare	198.60
90000 · Transportation Wages	13,988.43
Total Transportation	15,036.12
5000 · Operating Expenses	
5010 · Labor	
5011 · Salary & Wages	
5011.1 · Operations Salary & Wages	647,115.90
5011.2 · Maintenance Salary & Wages	133,396.32
5011.4 · General Admin-Salary & Wages	114,891.59
Total 5011 · Salary & Wages	895,403.81
Total 5010 · Labor	895,403.81
5015 · Fringe Benefits	
5015.1 · Employment Taxes	
5015.12 · Federal Taxes	
5015121 · Federal-Operations	17,891.22
5015122 · Federal-Maintenance	4,376.80
5015124 · Federal-General Administration	2,410.61
5015.12 · Federal Taxes - Other	4.68
Total 5015.12 · Federal Taxes	24,683.31
5015.13 · Medicare Taxes	
5015131 · Medicare-Operations	9,011.95
5015132 · Medicare-Maintenance	2,040.48
5015134 · Medicare-General Admin	1,468.80
Total 5015.13 · Medicare Taxes	12,521.23

Suwannee Valley Transit Authority Profit & Loss

10/25/24

Accrual Basis

October 2023 through September 2024

	Oct '23 - Sep 24
5015.14 · Social Security Taxes	
5015141 · Social Security-Operations	21,267.78
5015142 · Social Security-Maintenance	4,090.84
5015144 · Social Security-General Admin	3,953.81
Total 5015.14 · Social Security Taxes	29,312.43
5015.15 · Reemployment Taxes	387.54
Total 5015.1 · Employment Taxes	66,904.51
5015.21 · Medical-Health Expenses	
5015211 · Medical-Operations	99,684.56
5015212 · Medical-Maintenance	21,718.06
5015214 · General Admin-Health	18,560.34
5015.21 · Medical-Health Expenses - Other	275.00
Total 5015.21 · Medical-Health Expenses	140,237.96
5015.22 · Dental & Vision-Health Expenses	
5015221 · Dental & Vision - Operations	1,785.58
5015222 · Dental & Vision - Maintenance	412.60
5015224 · Dental & Vision - General Admin	93.99
Total 5015.22 · Dental & Vision-Health Expenses	2,292.17
5015.23 · TransAmerica-Health Expenses	
5015231 · TransAmerica-Operations	1,771.46
5015232 · TransAmerica-Maintenance	700.74
5015234 · TransAmerica-General Admin	130.18
Total 5015.23 · TransAmerica-Health Expenses	2,602.38
5015.24 · Aflac - Health Expense	
5015241 · Aflac-Operations	1,792.14
5015242 · Aflac - Maintenance	29.61
5015244 · Aflac - General Administration	4,159.53
Total 5015.24 · Aflac - Health Expense	5,981.28
5015.25 · Liberty National-Health Expense	
5015251 · Liberty National-Operations	-1,460.43
5015252 · Liberty National-Maintenance	-216.09
5015254 · Liberty National-General Admin.	-68.74
Total 5015.25 · Liberty National-Health Expense	-1,745.26
5015.3 · Retirement Costs/Pension Plans	
5015.31 · Retirement/Pension-Operations	97,050.98
5015.32 · Retirement/Pension-Maintenance	21,529.68
5015.34 · Retirement/Pension-General Admi	28,046.01
Total 5015.3 · Retirement Costs/Pension Plans	146,626.67
5015.4 · Other Fringe Benefits	
5015.41 · Other Fringe Benefits-Operation	1,510.94
5015.42 · Other Fringe Benefits-Maint	4,358.55
Total 5015.4 · Other Fringe Benefits	5,869.49
Total 5015 · Fringe Benefits	368,769.20

Suwannee Valley Transit Authority Profit & Loss

10/25/24

Accrual Basis

October 2023 through September 2024

	Oct '23 - Sep 24
5020 · Services	
5020.1 · Drug & Alcohol Screenings	1,596.00
5020.10 · Pest Control	706.00
5020.11 · Custodial Services	6,840.00
5020.12 · Shredding Services	994.79
5020.13 · Generator Services	998.00
5020.15 · Fire Extinguisher Services	1,317.80
5020.16 · Lawn Maintenance	600.00
5020.2 · Background Screenings	748.27
5020.3 · Medical Examination	2,035.00
5020.4 · Legal Services	10,625.00
5020.5 · Board Secretary	2,900.00
5020.6 · Information Technology	31,353.40
5020.7 · Web Services	23.17
5020.8 · Towing	1,735.00
5020.9 · Finance & Accounting Services	
5020.91 · Payroll Services	7,639.22
5020.9 · Finance & Accounting Services - Other	30,700.00
Total 5020.9 · Finance & Accounting Services	38,339.22
Total 5020 · Services	100,811.65
5030 · Materials and Supplies	
5031 · Fuel & Lubricants	
5031.1 · Fuel & Lubricants-Revenue Vehic	121,329.40
Total 5031 · Fuel & Lubricants	121,329.40
5031.2 · Fuel & Lubricants-Non Revenue V	24.95
5032 · Tires & Tubes Expense	
5032.1 · Tires and Tubes-Revenue Vehicle	8,659.75
Total 5032 · Tires & Tubes Expense	8,659.75
5030 · Materials and Supplies - Other	87.74
Total 5030 · Materials and Supplies	130,101.84
5039 · Other Materials and Supplies	
5039.2 · Vehicle Maintenance	
5039.2b · Vehicle Maint & Repair	
50392b1 · Parts	18,885.24
5039.2b · Vehicle Maint & Repair - Other	2,407.24
Total 5039.2b · Vehicle Maint & Repair	21,292.48
5039.2 · Vehicle Maintenance - Other	3,256.00
Total 5039.2 · Vehicle Maintenance	24,548.48
5039.3 · Facility Maintenance	
5039.3e · Materials & Supplies - Maint.	
50393e1 · Janitorial Supplies	784.56
5039.3e · Materials & Supplies - Maint. - Other	129.30
Total 5039.3e · Materials & Supplies - Maint.	913.86
50393e4 · Facility Maintenance Supplies	555.90
5039.3 · Facility Maintenance - Other	6,910.59
Total 5039.3 · Facility Maintenance	8,380.35
5039.4 · General Admin Other Mat. & Supp	
5039.4F · Office Supplies	
50394F1 · Postage	1,415.77
5039.4F · Office Supplies - Other	5,387.97
Total 5039.4F · Office Supplies	6,803.74

Suwannee Valley Transit Authority Profit & Loss

10/25/24

Accrual Basis

October 2023 through September 2024

	Oct '23 - Sep 24
5039.4 · General Admin Other Mat. & Supp - Other	25.12
Total 5039.4 · General Admin Other Mat. & Supp	6,828.86
5039.4g · Misc. Office "Supplies"	1,185.26
50392b2 · Shop Supplies	7,198.32
Total 5039 · Other Materials and Supplies	48,141.27
5040 · Utilities	
5040.2 · Electricity	8,996.39
5040.21 · Propane & Gas for Bldg	2,312.49
5040.22 · Water	3,906.35
5040.23 · Telephone	18,627.04
5040.26 · Internet	8,563.80
5040.27 · Cell Phones	10,392.88
Total 5040 · Utilities	52,798.95
5050 · Casualty and Liability Costs	
5050.4 · Payouts for Property Damage	0.00
5050 · Casualty and Liability Costs - Other	99,809.00
Total 5050 · Casualty and Liability Costs	99,809.00
5060 · Taxes	228.55
5090 · Miscellaneous Expenses	
5090.12 · Travel & Training - Operations	700.24
5090.41 · Dues & Subscriptions	7,032.98
5090.42 · Travel & Training - General Adm	2,250.55
5090.44 · Entertainment Expense	1,911.01
5090.46 · Fines & Penalties	324.86
5090.47 · Bad Debt Expense	335.93
5090.48 · Advertisements	1,097.37
5090 · Miscellaneous Expenses - Other	-2,942.12
Total 5090 · Miscellaneous Expenses	10,710.82
5220 · Operating Lease Expenses	
5220.1 · Postage Lease Expense	528.00
5220.2 · Water Cooler Lease Expense	420.00
5220.3 · Parking Lease Expense	1,400.00
5220.4 · Copier - Lease	3,109.52
Total 5220 · Operating Lease Expenses	5,457.52
Total 5000 · Operating Expenses	1,712,232.61
5200 · Reconciliation Discrepancies	273.87
6000 · Capital Expenses	
6300 · Administrative Buildings	17,343.78
6400 · Maintenance Buildings	65,208.00
6500 · Revenue Vehicles	310,328.00
6800 · Communication/Info Systems	49,638.47
6900 · Other Capital Expenses	38,539.33
Total 6000 · Capital Expenses	481,057.58
91520 · Repairs & Maintenance	
0791520 · Repairs & Maintenance - TD	75.00
1291520 · Repairs & Maintenance - 5311	75.00
Total 91520 · Repairs & Maintenance	150.00

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10/25/24

Accrual Basis

Suwannee Valley Transit Authority
Profit & Loss
October 2023 through September 2024

	Oct '23 - Sep 24
98020 - Building Expenses	350.99
Total Expense	2,216,033.07
Net Ordinary Income	-269,730.43
Net Income	<u><u>-269,730.43</u></u>

Suwannee Valley Transit Authority
Profit & Loss
October 1 - 25, 2024

Oct 1 - 25, 24

Ordinary Income/Expense	
Income	
4000 · Sources of Funds	
4100 · Directly Generated Funds	
4110 · Passenger Fares	
4111 · Passenger-Paid Fares	1,635.38
Total 4110 · Passenger Fares	1,635.38
4190 · Total Recoveries	43,814.97
Total 4100 · Directly Generated Funds	45,450.35
Total 4000 · Sources of Funds	45,450.35
Total Income	45,450.35
Expense	
5000 · Operating Expenses	
5010 · Labor	
5011 · Salary & Wages	
5011.1 · Operations Salary & Wages	49,463.11
5011.2 · Maintenance Salary & Wages	7,635.53
5011.4 · General Admin-Salary & Wages	7,249.49
Total 5011 · Salary & Wages	64,348.13
Total 5010 · Labor	64,348.13
5015 · Fringe Benefits	
5015.1 · Employment Taxes	
5015.12 · Federal Taxes	
5015121 · Federal-Operations	13.40
Total 5015.12 · Federal Taxes	13.40
5015.13 · Medicare Taxes	
5015131 · Medicare-Operations	698.93
5015132 · Medicare-Maintenance	104.92
5015134 · Medicare-General Admin	102.62
Total 5015.13 · Medicare Taxes	906.47
5015.14 · Social Security Taxes	
5015141 · Social Security-Operations	2,988.40
5015142 · Social Security-Maintenance	448.65
5015144 · Social Security-General Admin	438.79
Total 5015.14 · Social Security Taxes	3,875.84
Total 5015.1 · Employment Taxes	4,795.71
5015.21 · Medical-Health Expenses	
5015211 · Medical-Operations	6,961.06
5015212 · Medical-Maintenance	1,740.14
5015214 · General Admin-Health	1,740.24
5015.21 · Medical-Health Expenses - Other	25.00
Total 5015.21 · Medical-Health Expenses	10,466.44
5015.22 · Dental & Vision-Health Expenses	
5015221 · Dental & Vision - Operations	-91.41
5015222 · Dental & Vision - Maintenance	5.56
5015224 · Dental & Vision - General Admin	2.78
Total 5015.22 · Dental & Vision-Health Expenses	-83.07

Suwannee Valley Transit Authority
Profit & Loss
October 1 - 25, 2024

	Oct 1 - 25, 24
5015.23 · TransAmerica-Health Expenses	
5015231 · TransAmerica-Operations	-170.74
5015232 · TransAmerica-Maintenance	-65.04
5015234 · TransAmerica-General Admin	-40.66
Total 5015.23 · TransAmerica-Health Expenses	-276.44
5015.24 · Aflac - Health Expense	
5015241 · Aflac-Operations	506.43
5015242 · Aflac - Maintenance	64.71
5015244 · Aflac - General Administration	98.72
Total 5015.24 · Aflac - Health Expense	669.86
5015.25 · Liberty National-Health Expense	
5015251 · Liberty National-Operations	-13.32
5015252 · Liberty National-Maintenance	16.96
5015254 · Liberty National-General Admin.	3.70
Total 5015.25 · Liberty National-Health Expense	7.34
5015.3 · Retirement Costs/Pension Plans	
5015.31 · Retirement/Pension-Operations	-1,454.30
5015.32 · Retirement/Pension-Maintenance	-229.05
5015.34 · Retirement/Pension-General Admi	-217.46
Total 5015.3 · Retirement Costs/Pension Plans	-1,900.81
5015.4 · Other Fringe Benefits	
5015.41 · Other Fringe Benefits-Operation	205.00
5015.42 · Other Fringe Benefits-Maint	132.87
Total 5015.4 · Other Fringe Benefits	337.87
Total 5015 · Fringe Benefits	14,016.90
5020 · Services	
5020.10 · Pest Control	564.48
5020.13 · Generator Services	249.00
5020.6 · Information Technology	1,915.00
5020.9 · Finance & Accounting Services	
5020.91 · Payroll Services	235.53
Total 5020.9 · Finance & Accounting Services	235.53
Total 5020 · Services	2,964.01
5030 · Materials and Supplies	
5031 · Fuel & Lubricants	
5031.1 · Fuel & Lubricants-Revenue Vehic	2,608.92
Total 5031 · Fuel & Lubricants	2,608.92
5032 · Tires & Tubes Expense	
5032.1 · Tires and Tubes-Revenue Vehicle	534.76
Total 5032 · Tires & Tubes Expense	534.76
Total 5030 · Materials and Supplies	3,143.68
5039 · Other Materials and Supplies	
5039.2 · Vehicle Maintenance	
5039.2b · Vehicle Maint & Repair	
50392b1 · Parts	435.68
Total 5039.2b · Vehicle Maint & Repair	435.68
Total 5039.2 · Vehicle Maintenance	435.68
5039.3 · Facility Maintenance	
5039.3e · Materials & Supplies - Maint.	46.36

Suwannee Valley Transit Authority
Profit & Loss
October 1 - 25, 2024

	Oct 1 - 25, 24
50393e4 · Facility Maintenance Supplies	28.92
5039.3 · Facility Maintenance - Other	4,253.87
Total 5039.3 · Facility Maintenance	4,329.15
5039.4 · General Admin Other Mat. & Supp	
5039.4F · Office Supplies	1,326.37
Total 5039.4 · General Admin Other Mat. & Supp	1,326.37
50392b2 · Shop Supplies	116.28
Total 5039 · Other Materials and Supplies	6,207.48
5040 · Utilities	
5040.2 · Electricity	667.14
5040.21 · Propane & Gas for Bldg	420.00
5040.23 · Telephone	1,114.90
5040.26 · Internet	764.42
Total 5040 · Utilities	2,966.46
5050 · Casualty and Liability Costs	44,819.25
5090 · Miscellaneous Expenses	
5090.41 · Dues & Subscriptions	675.00
5090.42 · Travel & Training - General Adm	27.90
5090.44 · Entertainment Expense	189.06
Total 5090 · Miscellaneous Expenses	891.96
Total 5000 · Operating Expenses	139,357.87
6000 · Capital Expenses	
6800 · Communication/Info Systems	1,372.99
Total 6000 · Capital Expenses	1,372.99
Total Expense	140,730.86
Net Ordinary Income	-95,280.51
Net Income	-95,280.51